



CALL TO THE BAR 2013

The Middle Temple will offer four Call ceremonies before the end of 2013:

Thursday 25 July (Trinity 'A')	1.00pm
Thursday 25 July (Trinity 'B')	6.00pm
Thursday 10 October (Trinity 'C')	6.00pm
Thursday 28 November (Michaelmas)	6.00pm

As you can see, there will be two Call ceremonies on the 25 July. Students wishing to be Called on this date are invited to express a preference for the 1pm or 6pm ceremony. It is hoped that this will produce a reasonably even split between the two options. We will ensure that you are Called on this date; however, we will not be able to guarantee the time if there turns out to be an unworkable imbalance. If this is the case, we will give priority to those that made an early application for Call.

Please note that you will not be eligible for Call before the 28 November if you have to re-sit any of your exams in 2013.

Please find attached the *Call Application Form* and the *Student Questionnaire on Qualifying Sessions*. I also attach the *Call Information* sheet.

The following should **all** be returned to the Treasury Office before the stated closing date (please note that we will not consider your application to have been received until we have all of these):

- the Call Declaration (completed correctly)
- the Call Application Cover Sheet
- two acceptable Character References
- a cheque for the Call Fee (where required)
- the Student Questionnaire on Qualifying Sessions.

To ensure uniformity, the Call form should be printed single-sided (i.e. not back-to-back) on white paper as this document is bound, together with the references, for posterity.

Call Ceremony Tickets

As space in Hall is limited, we can only guarantee two guest tickets per Callee. There is a slight chance, however, that some Callees might be able to bring a third guest. These extra guest tickets will be offered to those students that make an early application for Call. You will have an opportunity to apply for extra guest tickets once you have received confirmation from us that you will be Called (this will not be until we receive all of the BPTC results from *all* of the BPTC Institutes and after the stated closing date for application).

Buffet Tickets

The same rules as above apply but as we have more space for the buffet, there is more chance of Callees being able to bring a third guest (and possibly more).

Call Application Deadlines

The closing dates for application for Call to the Bar in 2013 are as follows:

Trinity A and Trinity B (July Calls):

Friday 31 May 2013

Trinity C and Michaelmas (October and November Calls):

Friday 30 August 2013

Please submit **all** required documents to the Inn before the relevant date above. Failure to do so may result in you not being Called on the requested date.

Photography

There will be an official photographer available to take photographs on Call Day. For prices and further information or to book a photograph package in advance, please visit their website at www.successphotography.com. Payment for any photography is a matter between you and the photographer and is not done through the Inn.

All matters concerning Call will be dealt with by the Students' Officer, Richard Chapman, and the Assistant Students' Officer, Sarah Hankinson.

Please contact the Treasury Office on 020 7427 4800 or at members@middletemple.org.uk if you have any queries.

The papers should be returned to: Call Application
Treasury Office
The Honourable Society of the Middle Temple
Middle Temple Lane
London EC4Y 9AT



CALL TO THE BAR

Thursday 25 July 2013 (Trinity A & B)
Thursday 10 October 2013 (Trinity C)
Thursday 28 November 2013 (Michaelmas)

Call Application Cover Sheet

Please find enclosed my Call papers.

I am applying to be Called on:

- | | | |
|--------------------------|--|--------|
| <input type="checkbox"/> | Thursday 25 July (<i>Trinity 'A'</i>) | 1.00pm |
| <input type="checkbox"/> | Thursday 25 July (<i>Trinity 'B'</i>) | 6.00pm |
| <input type="checkbox"/> | Thursday 10 October (<i>Trinity 'C'</i>) | 6.00pm |
| <input type="checkbox"/> | Thursday 28 November (Michaelmas) | 6.00pm |

I understand that:

- I may not be able to be allocated more than two guest tickets for the ceremony.
- I may not be able to be allocated more than two guest tickets for the buffet.
- I will have to purchase tickets for the buffet from the Treasury Office when instructed to do so.
- I will have to book tickets for the Ceremony from the Treasury Office when instructed to do so.
- I will receive confirmation of the Call date, the number of guests that I have been allocated, and administrative details regarding the ceremony in due course.
- I will not receive confirmation of my place until all outstanding Qualifying Sessions have been booked.
- If I have not received such confirmation by the **5 July (for Trinity A or B Call), 20 September (for the Trinity C Call) or 8 November (for the Michaelmas Call)**, I will contact the Treasury Office.

Name: (Sign)

Membership number:

(Print)

Date:

Contact Telephone number:



CALL INFORMATION

Thursday 25 July 2013 (Trinity A & B)
Thursday 10 October 2013 (Trinity C)
Thursday 28 November 2013 (Michaelmas)

Middle Temple Students of all BPTC/ BVC Institutions will be eligible to apply for Call.

Students wishing to be Called to the Bar in 2013 are required to lodge at the Treasury Office the application form to have their name screened on or before **Friday 31 May for Call in July**, or **Friday 30 August for Call in October or November**.

Please note that the request for disclosure of spent convictions is made by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975.

- **Character References:** Two letters of re commendation addressed to the Masters of the Bench must accompany your application. **These should be completed by appropriate professional people who have known you for at least one year, had regular contact with you in the last year and are not related to you. The referee must indicate the period of time they have known you for, the capacity in which they know you, how they came to know you, and that they are still in regular contact with you. They must also confirm that you are a fit and proper person to be Called to the Bar. References must be on professional headed notepaper, dated and signed with an original signature** (not scanned or signed on the writer's behalf).
- **Call Fee:** A cheque for £120 must accompany the Call Form. This includes the fee for the Call Certificate. Those students who were awarded an Entrance Exhibition (Harmsworth or Blackstone) are not required to pay the Call fee.
- **Qualifying Sessions (QS):** The optional buffet after the Call ceremony can count towards the required 12 QS for Call. We will not Call you unless you have completed the 12 QS so please check with the Treasury Office how many attended. If you are applying for Call in July or October, you can hand in your application form before you have completed all of your QS, however, **these must be booked in advance**.
- **Trinity A Call 1.00pm:** Candidates are asked to assemble at Middle Temple Hall on Call Day at 12.00pm. Guests must be in Hall no later than 12.50 pm
- **Trinity B, Trinity C and Michaelmas Call, 6.00pm:** Candidates are asked to assemble at Middle Temple Hall on Call Day at 5.00pm. Guests must be in Hall no later than 5.50 pm.
- **Call in Absentia:** In exceptional circumstances, permission from the Masters of the Bench may be sought if any student wishes to be Called in Absentia. This must be a formal written request outlining the reason why you cannot be Called in person.
- **Dress:** Callees must wear dark clothes and a Barrister's wig, gown and bands. Arrangements for their hire or purchase can be made with Ede & Ravenscroft or other firms. Please note that these have to be collected from your chosen hire establishment and returned the following day (there may be different arrangements for the July Calls and you will be informed of this in the letter inviting you to Call). A double-breasted or three piece dark suit is acceptable. For a gentleman, a wing collar is also required. Women must wear dresses or suits which should be plain black or very dark grey, high to the neck with long sleeves and a plain white collar, and bands - a collarette may be worn if preferred. Shoes should be formal and black. Please also bear in mind that you will be standing for a long period of time, so please make sure that they are comfortable. Long hair should be tied back.
- **Pupillage:** All pupillages must be registered with the Bar Council on the prescribed form.



Middle Temple

SCHEDULE D

CALL DECLARATION (Regulation 92)

The Honourable Society of the Middle Temple

For Office Use Only:

A:

QS:

C:

The information provided on these forms will be used for the purpose of considering your application. If successful, after the process is complete, the result will be recorded on your membership record. If unsuccessful, withdrawn or otherwise not pursued, all submitted documentation will be destroyed after three years. Prior to and after Call some of the personal information will be published. Fuller details of the processing carried out by the Inn and your rights in respect of that processing can be found on the website at www.middletemple.org.uk.

I hereby authorise you to screen my name as an applicant for Call to the Bar.

To the Masters of the Bench of the Honourable Society of the Middle Temple

I, (full names)

of (address)

.....

.....

.....

.....

Email:

Tel:

for the purpose of being Called to the Bar do hereby DECLARE AND UNDERTAKE as follows:

1. I confirm that the declaration which I made for the purpose of obtaining admission to this Inn was true in every respect when I made it.
2. Since I made that admission declaration:
 - (a) I have not been convicted of any criminal offence¹ (nor been the subject of any pending proceedings² for such an offence);
 - (b) I have not been convicted of a disciplinary offence by a professional or regulatory body (nor been the subject of any pending proceedings for such an offence);
 - (c) I have not been the subject of any bankruptcy order³ or directors disqualification order⁴ nor have I entered into an individual voluntary arrangement with creditors;
3. I do not suffer from serious incapacity due to mental disorder (within the meaning of the Mental Health Act 1983) nor addiction to alcohol or drugs, nor from any other condition which might impair my fitness to become a practising barrister.⁵

If any of the statements in paragraphs 1 to 3 above is incorrect in any respect, please delete the statement as appropriate.

4. Except as disclosed below, I am not aware of any circumstance which has occurred while I have been a Student member of the Inn which might reasonably be thought to call into question my fitness to become a practising barrister.⁶
5. *If you delete any of the statements in paragraphs 1 to 3 above or there is any other circumstance which has occurred while you have been a Student which might reasonably be thought to call into question your fitness to become a practising barrister, please give details in the box below – use a continuation sheet if necessary and attach supporting documents. (If giving details of a criminal conviction, please ensure you specify the sentence.)*

6. If called to the Bar I will, unless otherwise authorised, attend Qualifying Sessions within a period of months immediately following my call.⁷
7. So long as I remain a barrister, I will comply with the Code of Conduct of the Bar of England and Wales.
8. I understand that if this declaration is found to have been false in any material respect, or if I breach any undertaking given in it in any material respect, then that will constitute professional misconduct.

Dated Signature

¹ For this purpose a “criminal offence” means any offence, wherever and whenever committed, under the criminal law of any jurisdiction except (i) an offence for which liability is capable of being discharged by payment of a fixed penalty; and (ii) an offence which has as its main ingredient the unlawful parking of a vehicle. Any conviction which is spent within the meaning of the Rehabilitation of Offenders Act 1974 is nevertheless required to be disclosed by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975.

² Proceedings are pending if (i) you are currently charged with, or (ii) you are on bail or in detention or custody (or have failed to surrender to custody) in connection with, any criminal offence.

³ A “bankruptcy order” includes a bankruptcy order made pursuant to the Insolvency Act 1986 and any similar order made in any jurisdiction in the world.

⁴ A “directors disqualification order” includes a disqualification order made by a court, or disqualification undertaking accepted by the secretary of state, pursuant to the Company Directors Disqualification Act 1986 and any similar order or undertaking made or given in any jurisdiction in the world.

⁵ If you are a disabled person within the meaning of the Equality Act 2010 and are unable to make this declaration, then on application to the Inn consideration will be given as to whether reasonable adjustments can be made.

⁶ This includes any incident or behaviour which if known to the Inn might cause your application to be considered more carefully. If in doubt, disclose the incident/behaviour. Two examples are given by way of illustration but not as limitations on disclosure:

- a. Receipt of a police caution.
- b. A Court injunction or Anti-Social Behaviour Order restricting your conduct.

⁷ This paragraph should be deleted unless you are required to attend any Qualifying Sessions after call.



Middle Temple

The Honourable Society of the
Middle Temple

PERSONAL INFORMATION

Name in Full:

Date of Birth:

BPTC/ BVC Institution:

GDL/ CPE (if applicable):
(e.g. City Law School – GDL)

Degree(s) Held:

University	Degree (e.g. LLB Hons)

Middle Temple Scholarship
(if applicable):

Correspondence Address:
.....
.....
.....

Address on Call Certificate if
different to that above:
.....
.....
.....

Email Address:

Please note that we will be sending important information regarding Call to this email address including the confirmation of your place. Please ensure that this is an enduring address and that it is regularly checked.

Date or intended date of
passing the BPTC/ BVC:

7. Would you have preferred terms of different lengths? Would you have preferred the terms to be at different times? And/or would you have preferred more events outside term (if so, when)?

8. Are there any other events that you think should count as a QS?

Part II
Qualifying Sessions offered by the Middle Temple

Each qualifying session includes an educational and collegiate element – the balance between the two may vary significantly. You are asked below to indicate your general satisfaction with the relevant QS and indicate your assessment as to its educational and collegiate content.

Type of Event	QS points	Number of times attended	How do you rate the event as a whole? (out of 5)	How do you rate the educational value of the QS? (out of 5)	How do you rate the collegiate value of the QS? (out of 5)
Introduction Session (for London Students)	1		1 2 3 4 5 worst best	1 2 3 4 5 worst best	1 2 3 4 5 worst best
Introductory Weekend (for out of London Students)	3		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Education Day (for out of London Students)	2		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Ordinary Dining	1		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
All Inn Dining	1		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Private Guest Night	1		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Music Night	1		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Mooting Final/ Semi-Finals	1		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Reader's Feast	1		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Guest Lecture	1		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Grand Day	1		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
BVC Dinner/Ball	1		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Cumberland Lodge Weekend	3		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Other (please specify)			1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Other (please specify)			1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Other (please specify)			1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Other (please specify)			1 2 3 4 5	1 2 3 4 5	1 2 3 4 5