

Call Day, 29 July 2021

GENERAL INFORMATION.

Covid-19 guidelines

Before travelling to the Inn:

- If you have any coronavirus symptoms, or have had recent contact with anyone who has tested positive please do not travel to the Inn
- We would advise you to take a lateral flow test the day before you travel

Whilst at the Inn:

- We request that you wear a face covering when indoors (unless exempt)
- Please adhere to any one-way systems in place
- Be mindful that some staff/Callees/guests may feel more comfortable keeping their distance
- Maintain social distancing where possible

Getting here

[Click here to details](#)

Parking

Middle Temple rents its parking spaces annually. We cannot offer parking on Call day unless you or a guest has a disability and needs to park close to the Inn. If this is the case please contact CalltotheBar@middletemple.org.uk in advance, and we will arrange something for you.

Search for nearby car parks: <https://www.ncp.co.uk/>

Access requirements

If you or your guests have any access requirements please email CalltotheBar@middletemple.org.uk so that we can provide assistance where possible.

Cloakroom

Bags and coats can be checked into the cloakroom, See section on 'Middle Temple Hall' below.

Photography

There will be a photography company on site if you would like to get professional photos taken (see section on 'Middle Temple Hall' below for details).

You and your guests are also very welcome to take your own photographs before and after the ceremony. Please ensure that you read the information below about which areas of the Inn you have access to and when.

Dress code – for Callees

You must attend the Call ceremony in court dress, including wig, gown and bands.

- ❖ A plain black (or very dark grey/navy) suit. Your jacket must be buttoned up at the front (a double-breasted or three piece suit is traditionally worn by men, but a two piece suit is acceptable).
- ❖ A white wing-collared shirt (alternatively, a collaret is acceptable for women). [If you're unsure, search online]. *Available to buy from the Ede and Ravenscroft shop (details below).*
- ❖ Wig, gown and bands, which can be hired if necessary (see below).
- ❖ Shoes should be black. Sandals and open-toe footwear are not appropriate. When choosing your footwear, do bear in mind that you will be standing for the duration of the ceremony and will have to walk the length of Hall.
- ❖ Long hair (shoulder length or longer) must be tied back.

Wig & Gown Hire

- Unless you own a wig and gown you will need to hire them for the Call day from Ede & Ravenscroft. It is your responsibility to book these and collect and return them.
- Go to <https://www.edeandravenscroft.com/graduation-services/> to make your booking.
- Please note that this online hire service will close in advance of Call day to allow time to prepare the orders. ~~**BOOK by midnight on 21 July**~~ **UPDATE: now advised that booking is open until 15:00 on Friday 23 July.**
- For the Trinity Call ceremonies, Ede & Ravenscroft will be based at the Inn and will manage collections and returns from the Sherrard Room, Ashley Building, Middle Temple Lane. They will open at 10.00 and hire items should be returned by 15:00/20:00 (for 13:00 and 18:00 ceremonies respectively).
- You will need your Middle Temple membership card to collect your wig & gown. If you don't have one, email a photo of yourself and a copy of photo ID to education@middletemple.org.uk to request one and collect it from the office on Call day.
- **It is very important that you pay your hire fee in advance.** Payment cannot be made on the day at Middle Temple.
- If online booking has closed you should book and pay at their shop on Chancery Lane.

Ede and Ravenscroft, 93 Chancery Lane, London, WC2A 1DU

Normal opening hours: Monday-Friday, 12 noon to 17:00

Opening hours on Thursday 29 July: 10:00 – 17:00

Dress code - for guests

The dress code for guests is 'lounge suits'. This means that guests should dress reasonably formally (for example a suit with a shirt, or a dress or trousers/skirt with smart top). Guests are not obligated to wear dark colours or a white shirt; colours are fine. National dress is also welcome. Whilst guests should still dress smartly, please do dress for the weather (in particular - ties are not compulsory).

INFORMATION AHEAD OF THE CEREMONY

Pronunciation of your name

During the Call ceremony, your name will be read out twice, first by Master Reader, who will say your full name, including all your middle names, then by Master Treasurer. They obviously want to be sure that they pronounce your name correctly.

If you want to be sure that we know how to say your name correctly please could you:

- Send Christa Richmond a Whatsapp message (+44 7950 833158) stating your full name and Middle Temple membership number, followed by a voice note of you saying your name slowly and clearly. Feel free to also provide any further information to help with the pronunciation, such as your name written phonetically.
- If you do not have Whatsapp, you can phone Christa and either speak to her or leave a voicemail if she doesn't answer.
- Please aim to do this by 23 July 2021 so that we have time to brief the Reader and Treasurer.

Publication of Call lists

The Call lists will be published in the Times, the Telegraph and the Independent newspapers. They may appear at any time from Friday 30 July onwards, dependent on when the newspapers have space to include them. Full names are published in order of Call, grades are not included.

Live stream of the ceremony

The ceremonies will be live streamed via the Inn's [YouTube channel](#). See section on 'Garden Room' below.

MAKING YOUR WAY AROUND THE INN – WHAT IS WHERE AND WHEN

Ashley Building

Entry for library users, Callees and staff only. No guests to enter this building.

Callees are requested not to congregate on the stairs or landings.

Ede & Ravenscroft, wig and gown hire collection

Sherrard Room, Rutledge suite, 3rd floor

Opening hours:

- Callees in the 13:00 ceremony: 10:00 – 15:00 (return your items by 15:00)
- Callees in the 18:00 ceremony: 15:00 – 20:00 (return your items by 20:00)
- Ede and Ravenscroft request that students wear face coverings and be mindful of distancing, while waiting and being gowned.
- If you have not booked your wig and gown hire online, please arrive early and visit the Ede & Ravenscroft shop on Chancery Lane (a few minutes walk from the Inn) to pay the hire charge, after which you can collect from the Inn.

Treasury Office

Open 10:00 – 4:00 (possibly closed over lunch)

If you have requested a membership card, collect it from the office.

Middle Temple Hall & Bench Apartments

Restricted access for Callees and Benchers only during following times:

12:00 – 14:00

17:00 – 19:00

Open for Callees and guests to access to Success Photography and for general viewing at these times:

10:00 – 12:00

14:00 – 17:00

19:00 – 20:00

You can walk around the Hall, through Parliament Chamber, have a look at our silver collection and walk through the armoury.

There will be a one-way system in place. Please follow the signs.

Cloakroom – Minstrels' Gallery above Hall

A manned cloakroom available for any bags/coats. Open 10:00 – 20:00, with access restricted during the times indicated above.

Call ceremony

Middle Temple Hall

Callees and Benchers only

Callees should assemble, wigged and gowned, in Hall at:

- 12:00 for the 13:00 ceremony
- 17:00 for the 18:00 ceremony

- Please note that you will be standing for the duration of the ceremony, which will last for approximately 30 minutes.
- Do not have any bags or other items with you. Any phones should be in pockets, on silent mode. We will have water available.
- Hair longer than shoulder length must be tied back.

Success Photography

Parliament Chamber and Queen's Room

Access via Hall

Open 10:00 – 19:30

Website: <https://www.yourgraduation.co.uk/MiddleTemple>

Callees and their guests are welcome during the times when the Hall is open to guests (see above).

- You can book a photograph package in advance, or you can just turn up and decide on the day. Payment for any photography is a matter between you and the photographer and is not handled through the Inn.
- Additionally, during the ceremony, photographs of each Callee will be taken which can be ordered online afterwards (these usually go online around 1-2 weeks after Call).

Prince's Room

Masters of the Bench only - please do not enter

Garden Room – new members’ social space

Open 10:00 – 20:00 to Callees and their guests

Note: Callees must be in Hall an hour before their ceremony start time

- Hot and cold drinks and light bites will be available to purchase
- Water will be available free of charge

During ceremony

Callees’ guests only

- The ceremony will be streamed to two large TV screens, one on each floor
- Please note that there is limited seating but plenty of standing room
- The livestream will be via the Inn’s YouTube channel. Guests (and those not in attendance) can access this on their own devices. Any guests who would prefer not to remain indoors with large numbers of people are welcome to watch the ceremony on their own devices from the garden or Fountain Court.
- Printed programmes, including the Call lists, will be available for guests. A copy will also be given to each Callee with their certificate.

Merchandise

Middle Temple merchandise will be available to purchase.

Garden

Access via Garden Room only. All other garden gates will be closed.

Drinks reception

13:30 or 18:30, depending on your ceremony

- Drinks and light food will be served in the garden for Callees and their guests immediately after each ceremony
- Tickets are free of charge, but we ask that you book if you are planning to attend so we know how many people to expect. No need to print off tickets.
 - If you are being Called at 13:00, [click here to book for the reception at 13:30](#)
 - If you are being Called at 18:00, [click here to book for the reception at 18:30](#)
- Champagne and beer will be available to purchase in the Garden Room
- Each reception will last for approximately an hour, but there is no obligation to stay that long. Equally you are welcome to stay longer if you would like!
- Those attending the 13:30 reception are asked to vacate the Garden/Garden Room by 15:30, as people will begin to arrive for the second ceremony. The Garden/Garden Room will close at 20:00 after the second reception.

Fountain Court

We have a pop-up bar and food offering in the courtyard outside the Hall. This is open to all.

Fountain Court Bar

Opens 11:00. Closes 21:00, last orders at 20:00

Black Circus Food

Vietnamese Buns available to purchase 12:00-20:00