



Call to the Bar

Trinity C - 14th October 2010
Michaelmas - 25th November 2010

Please find attached a copy of the Call Application Form, Call information, and the Student Questionnaire on Qualifying Sessions.

The following should **all** be returned to the Treasury Office before the stated closing date:

- the Call Form
- the Options Form
- two Character References
- a cheque (where required)
- the Student Questionnaire on Qualifying Sessions.

To ensure uniformity, the Call Form should be printed single-sided (i.e. not back-to-back) on white paper as this document is bound, together with the references, for posterity.

As it is impossible to predict numbers, we will only commit ourselves to two guests per Callee for the ceremony at this stage. There is a chance, however, that more spaces will be available and therefore some Callees might be able to bring a third guest. Extra guest tickets for both the Call Ceremony and the buffet will be allocated on a first come, first served basis (based on how early you apply for Call). **Please note that we will not consider your application to have been received until we have two acceptable references, a cheque for the Call fee and when all of the paperwork has been completed correctly.** If you would like to apply for extra guests, please indicate this on the form headed *Trinity C / Michaelmas Call 2010 (OPTIONS)* which should accompany your Call papers.

All matters concerning Call will be dealt with by the Students' Officer, Richard Chapman, and the Assistant Students' Officer, Sarah Hankinson.

The papers should be returned to: Richard Chapman
Students' Officer
Treasury Office
The Honourable Society of the Middle Temple
Middle Temple Lane
London
EC4Y 9AT

T 020 7427 4800

F 020 7427 4801

E members@middletemple.org.uk



Middle Temple

Trinity C / Michaelmas Call 2010 (OPTIONS)

Please find enclosed my Call papers.

I am applying to be Called on:

- Thursday 14 October (*Trinity 'C'*) 6.00 pm
 Thursday 25 November (Michaelmas) 6.00 pm

I am applying for tickets for the ceremony for:

- 1 guest
 2 guests
 3 guests

I am applying for tickets for the buffet meal following the ceremony for:

- 1 guest
 2 guests
 3 guests
 _____ guests

I understand that:

- I may not be able to be allocated more than two guest tickets for the ceremony.
- I may not be able to be allocated more than two guest tickets for the buffet.
- I will have to purchase tickets for the buffet from the Treasury Office when instructed to do so.
- I will receive confirmation of the Call date, the number of guests that I have been allocated, and administrative details regarding the ceremony in due course.
- I will not receive confirmation of my place until all outstanding Qualifying Sessions have been booked.
- If I have not received such confirmation by **24 September 2010 (for the Trinity C Call)** or **12 November (for the Michaelmas Call)**, I will contact the Treasury Office.

Name: (Sign)

Membership number:

(Print)

Date:

Contact Telephone number:



CALL TO THE BAR TRINITY C MICHAELMAS

Thursday 14th October 2010 (Trinity C)
Thursday 25th November 2010 (Michaelmas)

Students of all BVC Institutions will be eligible to apply for Call on the 14th October 2010 or 25th November 2010. Application forms for Call are attached. Please note that the request for disclosure of spent convictions is made by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975.

Students wishing to be Called to the Bar are required to lodge at the Treasury Office the application form to have their name screened on or Friday 3rd September 2010 for the October Call or Friday 15 October 2010 for the November Call.

- **Character References:** Two letters of recommendation addressed to the Masters of the Bench must accompany your application form. **These should be completed by appropriate professional people who have known you for at least one year, had regular contact with you in the last year and are not related to you. The referee must indicate how long they have known you and in what capacity, how they came to know you, that they are still in regular contact with you and that you are a fit and proper person to be Called to the Bar. References must be on professional headed notepaper, dated and signed with an original signature** (not scanned or signed on the writer's behalf).
- **Call Fee:** Your cheque for £100 must accompany the Call Form. This includes the fee for the Call Certificate. Those students who were awarded an Entrance Exhibition (Harmsworth or Blackstone) are not required to send the Call fee.
- **Qualifying Sessions (QS):** Twelve QS must be kept by Call Day, the 12th QS may be kept by attending the buffet after the Call ceremony. You can (and should) check with the Treasury Office how many QS you have completed. You can hand in your completed forms before you have completed all of your QS, however, **these must be booked in advance.**
- **Call Day:** Candidates are asked to assemble at the Middle Temple Hall on Call Day at 5.00 pm. Guests must be in Hall no later than 5.50 pm.
- **Call in Absentia:** In exceptional circumstances, permission from the Masters of the Bench may be sought if any student wishes to be Called in Absentia. This must be a formal written request outlining the reason why you cannot be Called in person.
- **Dress:** Callees must wear dark clothes and a Barrister's wig, gown and bands. For a gentleman, a wing collar is also required. Arrangements for their hire or purchase can be made with Ede & Ravenscroft or other firms. Please note that these have to be collected from your chosen hire establishment and returned the following day. Women must wear dresses or suits which should be plain black or very dark grey, high to the neck with long sleeves and a plain white collar, and bands - a collarette may be worn if preferred. A double-breasted or three piece dark suit is acceptable.
- **Pupillage:** All pupillages must be registered with the Bar Council on the prescribed form.



Middle Temple

SCHEDULE D

CALL DECLARATION (Regulation 92)

The Honourable Society of the Middle Temple

For Office Use Only:

A:

QS:

C:

The information provided on these forms will be used for the purpose of considering your application. If successful, after the process is complete, the result will be recorded on your membership record. If unsuccessful, withdrawn or otherwise not pursued, all submitted documentation will be destroyed after three years. Prior to and after Call some of the personal information will be published. Fuller details of the processing carried out by the Inn and your rights in respect of that processing can be found on the website at www.middletemple.org.uk.

I hereby authorise you to screen my name as an applicant for Call to the Bar.

To the Masters of the Bench of the Honourable Society of the Middle Temple

I, (full names)

of (address)

.....

.....

.....

.....

Email:

Tel:

for the purpose of being Called to the Bar do hereby DECLARE AND UNDERTAKE as follows:

1. I confirm that the declaration which I made for the purpose of obtaining admission to this Inn was true in every respect when I made it.
2. Since I made that admission declaration:
 - (a) I have not been convicted of any criminal offence¹ (nor been the subject of any pending proceedings² for such an offence);
 - (b) I have not been convicted of a disciplinary offence by a professional or regulatory body (nor been the subject of any pending proceedings for such an offence);
 - (c) I have not been the subject of any bankruptcy order³ or directors disqualification order⁴ nor have I entered into an individual voluntary arrangement with creditors;
3. I do not suffer from serious incapacity due to mental disorder (within the meaning of the Mental Health Act 1983) nor addiction to alcohol or drugs, nor from any other condition which might impair my fitness to become a practising barrister.⁵

If any of the statements in paragraphs 1 to 3 above is incorrect in any respect, please delete the statement as appropriate.

4. Except as disclosed below, I am not aware of any circumstance which has occurred while I have been a Student member of the Inn which might reasonably be thought to call into question my fitness to become a practising barrister.⁶
5. *If you delete any of the statements in paragraphs 1 to 3 above or there is any other circumstance which has occurred while you have been a Student which might reasonably be thought to call into question your fitness to become a practising barrister, please give details in the box below – use a continuation sheet if necessary and attach supporting documents.
(If giving details of a criminal conviction, please ensure you specify the sentence.)*

6. If called to the Bar I will, unless otherwise authorised, attend Qualifying Sessions within a period of months immediately following my call.⁷
7. So long as I remain a barrister, I will comply with the Code of Conduct of the Bar of England and Wales.
8. I understand that if this declaration is found to have been false in any material respect, or if I breach any undertaking given in it in any material respect, then that will constitute professional misconduct.

Dated Signature



PERSONAL INFORMATION

Name in Full:

Date of Birth:

BVC Institution:

CPE/ PGDL (if applicable):
(e.g. City Law School – GDL)

Degree(s) Held:

| University | Degree (e.g. LLB Hons) |
|------------|------------------------|
| | |

Middle Temple Scholarship
(if applicable):

Correspondence Address¹:
.....
.....
.....

Address on Call Certificate if
different to that above:
.....
.....
.....

Email Address:

Preferred Contact: () Email

() Correspondence Address

Date or intended date of
passing the BVC:

¹ Please note that we will send all information regarding Call to this address. If you know this will be changing prior to Call, please tick that you would rather be contacted by Email or supply a more permanent address.

7. Would you have preferred terms of different lengths? Would you have preferred the terms to be at different times? And/or would you have preferred more events outside term (if so, when)?

8. Are there any other events that you think should count as a QS?

Part II
Qualifying Sessions offered by the Middle Temple

Each qualifying session includes an educational and collegiate element – the balance between the two may vary significantly. You are asked below to indicate your general satisfaction with the relevant QS and indicate your assessment as to its educational and collegiate content.

| Type of Event | QS points | Number of times attended | How do you rate the event as a whole? (out of 5) | How do you rate the educational value of the QS? (out of 5) | How do you rate the collegiate value of the QS? (out of 5) |
|--|-----------|--------------------------|---|--|---|
| Introduction Session (for London Students) | 1 | | 1 2 3 4 5 worst best | 1 2 3 4 5 worst best | 1 2 3 4 5 worst best |
| Introductory Weekend (for out of London Students) | 3 | | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 |
| Education Day (for out of London Students) | 2 | | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 |
| Ordinary Dining | 1 | | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 |
| All Inn Dining | 1 | | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 |
| Private Guest Night | 1 | | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 |
| Music Night | 1 | | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 |
| Mooting Final/ Semi-Finals | 1 | | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 |
| Reader's Feast | 1 | | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 |
| Guest Lecture | 1 | | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 |
| Grand Day | 1 | | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 |
| BVC Dinner/Ball | 1 | | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 |
| Cumberland Lodge Weekend | 3 | | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 |
| Other (please specify) | | | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 |
| Other (please specify) | | | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 |
| Other (please specify) | | | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 |
| Other (please specify) | | | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 |

¹ For this purpose a “criminal offence” means any offence, wherever and whenever committed, under the criminal law of any jurisdiction except (i) an offence for which liability is capable of being discharged by payment of a fixed penalty; and (ii) an offence which has as its main ingredient the unlawful parking of a vehicle. Any conviction which is spent within the meaning of the Rehabilitation of Offenders Act 1974 is nevertheless required to be disclosed by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975.

² Proceedings are pending if (i) you are currently charged with, or (ii) you are on bail or in detention or custody (or have failed to surrender to custody) in connection with, any criminal offence.

³ A “bankruptcy order” includes a bankruptcy order made pursuant to the Insolvency Act 1986 and any similar order made in any jurisdiction in the world.

⁴ A “directors disqualification order” includes a disqualification order made by a court, or disqualification undertaking accepted by the secretary of state, pursuant to the Company Directors Disqualification Act 1986 and any similar order or undertaking made or given in any jurisdiction in the world.

⁵ If you are a disabled person within the meaning of the Disability Discrimination Act 1995 and 2005 and are unable to make this declaration, then on application to the Inn consideration will be given as to whether reasonable adjustments can be made.

⁶ This includes any incident or behaviour which if known to the Inn might cause your application to be considered more carefully. If in doubt, disclose the incident/behaviour. Two examples are given by way of illustration but not as limitations on disclosure:

- a. Receipt of a police caution.
- b. A Court injunction or Anti-Social Behaviour Order restricting your conduct.

⁷ This paragraph should be deleted unless you are required to attend any Qualifying Sessions after call.