



## BUDGET FOR CALL TO THE BAR

|     | Item  | Mandatory or Optional  | Note   | Cost (Approx.)   |
|-----|---|--|--|--|
| 1.  | QS sessions   | Mandatory (unless you have a waiver)   | Student tickets for QS are subsidised by the Inn. Most are available to book online, though a few must be applied for and places allocated by ballot (e.g. the Advocacy Training Weekends [£90]). Some QS are online and therefore do not involve travel expenses.   | From £6+<br>Check <a href="#">Events</a> for specific details and prices   |
| 2.  | Certified Copies for Qualifications   | Mandatory (for our record keeping at the Inn)  | It may be necessary to pay a fee to obtain certified copies of your pre-Bar Course degree results (e.g. LLB, GDL) depending on how you go about this. See details <a href="#">here</a> on certified copies.  | As necessary   |
| 3.  | UK Criminal Records Check (DBS), by DDC Ltd   | Mandatory (unless you have a waiver)   | The UK check is conducted on the Inn's behalf by a company called DDC Ltd. The UK check (called a DBS check) will involve posting off your original ID to DDC in UK (so you need to factor in postage/courier costs) OR the travel cost to visit their office.   | £18 DBS fee + £19.85 admin fee<br>Plus postage   |
| 4.  | International Criminal Records Checks, by Sterling on behalf of DDC   | Mandatory (unless you have not lived abroad for the required time, or you have a waiver) | If you have lived in a country outside the UK for 12 months or more in the last 5 years, these checks are arranged via DDC but conducted by a company called Sterling on its behalf. These checks take a long time and vary in cost widely depending on the country involved. You may need more than one international check.  | £20 admin fee + cost of relevant check(s) - see <a href="#">Price list</a><br>Eg – in 2022: Malaysia =£24, UAE =£107 |
| 5.  | Call Fee (admin fee to process your application, etc)   | Mandatory (whether Called in Person or Online)   | Payable at the time of Call application and <b>not refundable</b> after a period of 5 days after the application is made. If your Call is postponed beyond the next Hilary Call date, you will have to <b>pay this fee again</b> , as you must make a new Call application.  | £125   |
| 6.  | In Person Dress Code: Court Dress   | Mandatory (if being Called in Person)  | You must attend the Call ceremony in full court dress including wig*, gown and bands. See items 8-11 below. (See also: What to Wear to Call by <a href="#">Ivy and Normanton</a> ).  | As necessary   |
| 7.  | Online Dress Code: Business Attire  | Mandatory (if being Called Online)   | You do not need to wear Court Dress, unless you have this already, but you will need to wear business attire, e.g. a black suit and white shirt, with jacket. You must be dressed in a smart and professional manner. See item 10 below.   | As necessary   |
| 8.  | Wig*, Gown and Bands  | Mandatory (if being Called in Person) but see NOTE on the Court Wig                      | Unless you decide to purchase these items, the norm is to hire them for the Call ceremony. We use a hire company called <a href="#">Ede &amp; Ravenscroft (E&amp;R)</a> but you can arrange purchase or hire through other suppliers.<br>(* ) A court wig is not mandatory if you have cultural headwear that is not compatible with the wig (e.g. a hijab - see a possible option available for a <a href="#">court hijab</a> ).  | £36 from E&R (You will be liable for the full retail price of the hire Products in the event of any damage or loss)  |
| 9.  | White wing-collared shirt OR tunic shirt with a collar added OR dress shirt with a collar (as for black-tie dress code) OR White Collarette | Mandatory (if being Called in Person)  | These types of shirts are not available for hire so you will have to buy them but if you have a suitable white dress shirt anyway, this will be fine – so long as it has a collar which allows for the wearing of bands round the neck fastening. If not wearing this type of shirt you can opt for a collarette (see below) which also has to be purchased as you cannot hire it.<br><br>A collarette is a type of 'bib' which is typically worn with a black dress or a white top which does not have a collar. It can be worn over the top or tucked inside the neckline of the dress. Either way, you must also wear a buttoned up jacket over it. A collarette usually comes with bands attached but if not you will need to hire/buy those also. | As necessary<br>E.g. £89+ (E&R), £16-£30 (dress shirt, e.g. Next, M&S)<br><br>£22+                                   |
| 10. | Black Suit (OR a very dark grey or dark navy-blue suit)   | Mandatory  | All suits should preferably be black (without colour or other trimmings) and look smart and professional.<br>A trouser suit means either a single or double breasted suit OR a three piece suit (with a waistcoat). A dress/skirt suit option requires a jacket which buttons up with full length sleeves plus a hem below the knee (and black or neutral coloured tights).  | As necessary   |

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| 11. | Black Shoes  | Mandatory (if being Called in Person)            | These must be formal shoes (not sandals) and must look smart and professional. They should also be comfortable as you will be standing throughout the Call ceremony in Hall. Do not wear stiletto style heels which can get stuck in the Hall floor grates.  | As necessary   |
| 12. | Membership Card                                    | If you have lost it and need to hire Court Dress | If you have lost your membership card you will need to replace it so you can show it (or a hire receipt) to the Court Dress providers (i.e. Ede & Ravenscroft) to collect items for Call in Person. Contact the Education Department for a replacement.  | £5   |
| 13. | Access to Livestream of Ceremony                   | Optional   | We will livestream ceremonies via YouTube to enable unlimited friends and family to watch the ceremony – a link is provided shortly before the Call date.  | Free   |
| 14. | Hairstyling  | Optional   | Remember that if wearing a court wig your hairstyle must be such that no hair protrudes at the front under the fringe line and long hair <u>must</u> be tied back so it may not be worth having an expensive hairstyle for the day as such. For all Callees your hairstyle must simply be neat and tidy.   | As necessary   |
| 15. | Professional Photography                           | Optional   | An official photographer ( <a href="#">Marston Events</a> ) will be on-site on the Call days and you can book your choice of photos with them (either in advance online or on the day). They will also take photos of each Callee during the ceremony and you can buy these from their website afterwards.   | Packages from £45-£249                               |
| 16. | Call Ceremony – guests                             | Optional   | You will always have the option of having up to 2 guests come to the Inn and attend the Call ceremony in person. We may allocate you more guests two weeks ahead of the ceremony, dependant on numbers attending.  | Free   |
| 17. | Reception after the Call Ceremony                  | Optional   | There will be an informal reception after your ceremony. You and your allocated number of guests are welcome to enjoy a complimentary drink in the Hall and Bench apartments.<br><br>In addition a wider selection of drinks, including champagne, will be available in Hall (card payments only).   | Free<br><br>Variable                                 |
| 18. | Travel and Hotels, etc.                            | As Necessary (if being Called in Person)         | Do not book this until you know that you are eligible and will be Called on the date applied for. About a week after the Eligibility Deadline, we will confirm your Call invitation and you will then be safe to make arrangements. The Eligibility Deadline is 3 weeks before the Call date.  | As necessary   |
| 19. | Outstanding Fees with your Bar Course/BTT Provider | Mandatory  | Remember that you will not be eligible for Call unless your Bar Training fees have been settled in full – otherwise your training provider will withhold your results from us. We must have final results at least by the Eligibility Deadline.  | As necessary   |
| 20. | Call Certificate sent by Courier                   | Optional (if being Called online)                | If you opt to have your Call Certificate sent to you by courier after the Ceremony (because you attended online) you will need to arrange this directly with a courier and pay their fee (then email us the label and we can attach to the envelope for collection). Otherwise, you can collect the certificate in person or the Inn will pay to send it via Royal Mail post to you. | As necessary   |
| 21. | Call Certificate Replacement                       | If you have lost the original                    | If you need a replacement or duplicate Call Certificate, having received the original, this can take a little while to arrange (to print, check and be signed by the Under Treasurer).   | £30 (plus a P&P fee which depends on where you live) |
| 22. | Press Copy of your Call Name published             | Optional   | Call lists will be published in the UK national press (The Times, The Telegraph and The Independent) and you may wish to purchase a copy to keep. The Call lists will be published at any time from the day after the ceremonies onwards.  | £2-£3 approx.  |
| 23. | Merchandise  | Optional   | Memorabilia available to buy at the Inn on Call day or <a href="#">online</a> .  | Variable   |